

SECURITY INFORMATION

MJSA has contracted with **A & M Professional Security** to provide 24-hour guard service to ensure your personal safety during show hours as well as the safety of your goods and equipment after hours.

One of the most important concerns of the show is security of the exhibit areas during set-up, show hours, non-show hours, and dismantling. Security is provided for the exhibit areas and vaults are in place for merchandise storage during non-show hours. However, **the safekeeping of merchandise is the responsibility of each exhibitor and its staff.**

Show security staff is provided as a presence to inhibit theft. MJSA Expo and its management, its agents and official vendors will not accept responsibility for exhibitors' property of any kind, unless it is placed in the care and custody of an official vendor as evidenced by a signed receipt of that official vendor.

To provide added security, we ask that you not remove packages from the exhibit floor. Please contact show security if you need to carry out packages.

Special temporary wristbands will be supplied for staff assisting with set-up and break-down only (refer to the General Information section for additional information).

The guarded vault area is located to the left of the front entrance of the show floor, and will be available for exhibitors to store valuables. Exhibitors will be required to show a photo ID before any items are deposited or withdrawn from the vault. The same person must drop-off and pick-up goods from the vault, or be able to leave instructions of who will be picking up material the next day.

DELIVERY SCHEDULE FOR SECURED SHIPPING

If you have shipped your show freight via a secured carrier, you must be present to accept delivery. **Show management and A&M Security will not accept the shipments on your behalf.** Check with your security carrier for delivery schedules.

VAULT HOURS

	REMOVAL	CHECK-IN
Friday, March 8		11:00 a.m. – 4:30 p.m.
Saturday, March 9		8:00 a.m. – 4:30 p.m.
Sunday, March 10	8:00 a.m. – 10:00 a.m.	6:00 p.m. – 7:00 p.m.
Monday, March 11	8:00 a.m. – 10:00 a.m.	6:00 p.m. – 7:00 p.m.
Tuesday, March 12	7:30 a.m. – 10:30 a.m.	

The vault is located at the front entrance of the hall on the left-hand side. We strongly recommend that all valuable items be stored in the vault especially if you have rented a showcase. The locks on many

cases are identical making it very easy for someone to access your goods. For insurance and liability information, please refer to the "Terms and Conditions" page.

During vault check-in you will be issued a numbered two-part vault claim check. One part is attached to your bag/case, and the other is the redemption portion that is handed to you for receipt of your merchandise. Keep the redemption check in order to pick-up your merchandise.

The same person checking items in to the vault must also check out the same items and will be required to show a photo ID.

REMEMBER

No merchandise will be released without a redemption check, exhibitor badge, and signature comparison.

Exhibitors who remove their merchandise from show site shall assume all responsibility for any loss.

The Agreement for Exhibit Space requires you be ready to conduct business when the show opens each day. Please be sure to get to the vaults in sufficient time to meet opening schedules.